#### Testimony Review Form

|  |  |  |  |
| --- | --- | --- | --- |
| Witness: |  | Testimony Date: |  |
| Case: |  | Discipline(s): |  |
| Reviewer: |  |  |  |
| Reviewer’s Title: |  | Review Date: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Called By: | Prosecution | Defense | Other |  |
| Proceeding Type: | Jury Trial | Bench Trial | Hearing | Deposition |
| Review Type: | Live | Transcript | Other |  |

Methods/topics testified to:

Rate the following (5 = excellent, 3 = average, 1 = poor):

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **5** | **4** | **3** | **2** | **1** | **N/A** |  | **5** | **4** | **3** | **2** | **1** | **N/A** |
| Professional appearance |  |  |  |  |  |  | Use of visual aids & evidence handling |  |  |  |  |  |  |
| Courtroom etiquette |  |  |  |  |  |  | Preparation & organization |  |  |  |  |  |  |
| Voice volume |  |  |  |  |  |  | Demeanor |  |  |  |  |  |  |
| Vocabulary |  |  |  |  |  |  | Other: |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Was the witness’ testimony discussed prior to the proceeding? | Yes | No | Unknown |
| Was the testimony presented in an understandable manner? | Yes | No |  |

Additional comments and/or suggestions for improvement:

Reviewer: Date:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Testimony Review has been discussed with the witness: | | | | | | |
| Supervisor: |  | | Date: |  | | |
| Witness: |  | | Date: |  | | |
|  | | | | | | |
| Quality Manager (or delegate) Review: | |  | | | Date: |  |